

JSCB Phase II – Tranche 2 A/E RFP

Addendum #1

RFP Changes:

1. On page 28 of the RFP, (Section II Proposal Exhibits, E. Proposed Professional Fee, 4) Reimbursable Expenses), **DELETE** in its entirety:

“e.) Printing of a large volume of documents (e.g. construction plans and specifications).”

2. In Attachment A, all seven project pages, **ADD** to the pages:

“Hazardous materials management and/or abatement work (e.g. asbestos, lead-based paint, PCB window caulks, etc.) is anticipated at this project. The A/E that is awarded the contract will be given existing available analytical data and reports. The A/E will likely need supplementary sampling and analysis of hazardous materials as part of their scope of services.”

3. In Attachment A, the Henninger project page, **DELETE** in its entirety from the page:

“Commissioning, Education Specifications and LEED Services may be required for this project depending on the final scope of work.”

4. In Attachment A, the Corcoran, Danforth, Henninger and Nottingham project pages, **ADD** to the pages:

“Based on the anticipated scope of HVAC work in this project, Commissioning Services will need to be provided.”

5. In Attachment A, Danforth project page, **ADD** to the proposed work highlights:

“window replacements.”

Questions and Responses

November 29, 2016 – Pre-Submittal Briefing Meeting:

1. No questions were asked. As discussed during the meeting, attached is a copy of the sign-in sheets of the attendees.

Questions and Responses (con't.)

Questions E-mailed to JSCB:

1. **Question:** A question came up while reviewing the RFP. Page 23 Section 4 Contract Document Phase, vi) Secure final design approvals from Regional Advocates. The question: Who is the regional Advocates?

Answer: A better reference would be "Regional Associate" instead of "Regional Advocates". The Regional Associate is an employee of the NY State Education Department who reviews Special Education activities within Districts and signs off on instructional reviews that are sometimes required for project submissions.

2. **Question:** We understand that the Diversity Plan goals for this project are 12% MBE and 8% WBE participation which need to be met through City certified firms. When we reviewed the City of Syracuse MWBE directory that was updated on November 22, 2016 there was a lack of certified architectural and engineering firms on the list. Most of the list consisted of contractor/service providers and not professional services firms. The list that we utilized last year for our submission had several architectural and engineering firms that would be capable of providing services that fit within the RFP's scope of work. Is there another list that we should be referring to in order to meet the regulations stipulated? Would it be acceptable to use firms that are New York MWBE certified and who are also located in Syracuse, but not listed on in the City of Syracuse directory?

Answer: To meet JSCB Phase 2 Diversity plan goals, MWBE subcontractors must be currently City certified or obtain City certification prior to A/E contract execution. Please contact the list of available Architects, Engineering and Testing firms on the City of Syracuse Directory. Many of these firms are currently looking for subcontracting opportunities. Your firm should keep a solicitation log of all MWBE's contacted and their response. In the event MWBE's are unresponsive or unavailable, a contractor has the ability to submit the solicitation log as part of the Good Faith Effort. If the Good Faith Effort is approved, utilizing NY MWBE's is an option, but will not count towards the JSCB MWBE goals. A/E's should also consider all scopes of work when attempting to identify MWBE's to meet the JSCB Phase 2 Diversity Goals.

3. **Question:** The project overview page for the Henninger High School work notes at the bottom "Commissioning, Education Specifications, and LEED services may be required for this project depending on the final scope of work." Are we expected to provide fee information for these items when it is not known what the scope is and the resultant services?

Answer: Attachment A of the RFP has been amended. As detailed in Item 4.) on page 28 of the RFP, "identify projected reimbursable expenses in your submittal". A/E should do this to the best of their ability.

Questions and Responses (con't.)

4. **Question:** Item #4 on Page 28 of the proposal lists a series of identified reimbursable expenses. Again the overall final scope of work is not identified so these are hard to evaluate and provide accurately so how would you like them noted?

Answer: As detailed in Item 4.) on page 28 of the RFP, "identify projected reimbursable expenses in your submittal". This includes the list of eligible reimbursable expenses on page 28 of the RFP. A/E should include this information in their proposal to the best of their ability.

5. **Question:** On Page 28 Item #4 sub item "e.) Printing of a large volume of documents" has typically, in previous phases, been handled solely by the JSCB through the Construction Manager and/or Program Manager so can we disregard providing a reimbursable expense budget for this?

Answer: This section of the RFP has been amended. We do not anticipate using A/E contracts for printing construction drawings and specifications.

6. **Question:** Other than Henninger High School, will any other schools require LEED or Commissioning?

Answer: Attachment A of the RFP has been amended which indicates which buildings will require commissioning. At this time, we do not anticipate needing LEED services.

7. **Question:** Nottingham High School walk-thru indicated handicap accessibility for the pool mezzanine level. Is there an existing elevator or does one need to be included?

Answer: This will be determined during the design process by the JSCB based on a recommendation by the selected A/E and the Program Manager. There is no existing elevator to the pool mezzanine level.

8. **Question:** Can you please clarify the scope of "Athletic Field Improvements" at Danforth Middle School – does it involve field turf, track, etc.?

Answer: This will be determined during the design process by the JSCB based on a recommendation by the selected A/E and the Program Manager. A turf field is not anticipated.

9. **Question:** At one of the walk-thrus it was indicated that Tranche 2 Phase II projects would begin based on the progress/completion of *the Tranche 2 Phase I* projects. Can you please clarify this statement and/or provide a timeline?

Answer: Attachment A indicates which buildings will be occupied and unoccupied during construction. Attachment H shows phasing with durations and which Tranche 2 projects can not start until Tranche 1 projects are completed.

Questions and Responses (con't.)

10. Question: During the last proposal process for Phase I, firms could provide a fee based on combining two schools together for a combined fee. Is this true for this phase 2?

Answer: Yes. See page 28 of the RFP, Item 2.).

Question: Do our subconsultants need to provide financial statements?

Answer: No, unless you are submitting as a joint venture. Please see page 29 of the RFP.

SIGN-IN SHEET

Project: JSCB Phase II Architectural and Engineering RFP, Tranche #2 Projects

Meeting Date: November 29, 2016

Name	Company	Phone Number	E-Mail
R. Morris	Woolley Morris	(315) 415-4578	morris@woolleymorris.com
D. Valdis	Stiegitz Snyder Arch	(716) 828-9166	dvaldis@stiegitzsnnyder.com
Jeff Kloetzer	Stieglitz Snyder Architecture	(716) 828-9166	jkloetzer@stiegitzsnnyder.com
Ravi Ramau	RAM-TECH CONSULTANTS	315-463-7716	R.RAMAN@RAMTECHCONSULTANTS.COM
DAN WHELAN	BEK IBI COLLOP	607 772-0007	DAN.WHELAN@IBICOLLOP.COM
Bill Zagrafos	CANNON DESIGN	716-774-3772	wzagrafos@cannondesign.com
DAN HEUKRATH	N.K. BHANDARI, A/E	315-428-1177	dheukrath@nkbpc.com
Tom Carter	Turner	315-882-4734	tcarter@tco.com
Sean C. Soren	Turner	315 374/806	spg@ssn.tco.com
Eric Tomasz	EL Design Group	607 304 4550	et@eldesigngroup.com
ANTONIO VITALE	PSA ARCHITECTS	315-472-7761	AVITALE@PSA-ARCHITECT.COM
Rebecca Voss	PSA ARCHITECTS	315-472-7716	RVOSS@PSA-ARCHITECT.COM
RAY BHENDARZI	KIDENEN ARCHITECTS	716 249 3837	R.BHENDARZI@KIDENEN.COM
Wayne Frye	LaBella Associates	315-766-1128	wfrye@labella.com
Mike Short	"	"	mshort@labella.com
Daniel Melic	Popli Design Group	315-877-7241	daniel@popligroup.com
KIRK NORBURGH	KING + KING	315-682-6880	NORBURGH@KINGARCH.COM

